## **Business Services Manager – Job Description Summary**

Develops and maintains relationships with small business owners by identifying opportunities and actively working toward the expansion of new small business customers/members. Responsible for the origination of commercial loans and deposits through business development efforts.

The complete job description covers the following topics:

- Essential duties and responsibilities
- Supervisory responsibilities
- Performance standards
- Qualification requirements
- Education and experience
- Language skills
- Mathematical skills
- Reasoning ability
- Other skills and abilities
- Physical demands
- Work environment